

**The Board of Education of Moorestown Township
Moorestown, New Jersey
Public Agenda
William W. Allen Middle School
September 17, 2019 – 7:00 p.m.**

I. Call to Order

The Regular Meeting of the Moorestown Township Board of Education is called to order. This meeting is called in conformance with the "Open Public Meetings Act" with adequate notice provided as follows:

- A. Notice filed with the Courier Post on July 10, 2019
- B. Notice filed with the Burlington County Times on July 10, 2019

II. Moment of Silence

III. Pledge of Allegiance

IV. Roll Call

Mr. Jack Fairchild
Mrs. Dria Law
Mrs. Katherine Mullin
Ms. Lauren Romano
Mrs. Caryn Shaw
Mr. Mark Villanueva
Mr. Maurice Weeks

Mr. David A. Weinstein, Vice President
Dr. Sandra Alberti, President

Mr. Arthur F. Risdien, Esq., Solicitor
Dr. Scott McCartney, Superintendent
Mrs. Joanne D'Angelo, Business Administrator/Board Secretary
Ms. Carole Butler, Director of Curriculum and Instruction
Dr. David Tate, Director of Special Education
Mrs. Debora Belfield, Director of Personnel
Mr. Jeffrey Arey, Director of Instructional Technology

V. Routine Matters

A. Minutes

Approval of minutes for the following meetings attached as Exhibit #20-44:

August 20, 2019 Executive Session

August 20, 2019 Regular Meeting

Moved by: _____ Second: _____ Vote: _____

B. Communications

C. Educational Highlights –Superintendent’s Monthly Report

- General Updates
 - Monthly Strategic Plan Update
 - Moorestown Breakfast Rotary - Representative – Scott Aschoff Backpack Project (Donation of 170 backpacks for MTPS students)
 - Edward Jones Investments - Representative – Michael F. Iaquinto Backpack Project (Donation of school supplies for MTPS students)
 - Essentra - Employees from Essentra volunteered at the UES to prepare the playground for the opening of school: Barbara Joseph, Nicole Uter, Regina Ferguson, Ernie Siladji, Sam McConnell, Ashley Shephard
 - Sidewalk Art - Lauren Jones, on behalf of Home & School and the local Sandy Hook Promise of Moorestown, volunteered and designed welcoming artwork on the sidewalks of all the schools and administration building on opening day.
 - Retirement Recognition
 - Robert Cwirko
 - SSDS Presentation – Michael D’Ascenzo
 - Referendum Update
 - Enrollment – Forecast 5

D. Student Board Representatives

E. Board Committee Reports – Questions and Comments

F. Public Comment on Agenda Items

VI. Reports to the Board

A. Business Administrator/Board Secretary

1. **Financial Reports of the Board Secy.** – June, 2019 – Exhibit #20-45
2. **Treasurer’s Report** – May, 2019 – Exhibit #20-46
3. **Cafeteria Report** – June, 2019 - Exhibit #20-47

Resolution of Board of Education’s Monthly Certification Budgetary Major Account/Fund Status:

BE IT RESOLVED:

Board Secretary’s monthly certification budgetary line item status:
Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I certify that no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8.
Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we certify that after review of the Secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate District officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(b) and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.

4. Approval of Budget Transfers

I recommend approval of the budget transfers for the month of June, 2019 attached as Exhibit #20-48.

5. Approval of Bills

I recommend approval of the bills, in the amount of \$2,209,226.81 attached as Exhibit #20-49.

Approval of Items 1 – 5:

Moved by: _____ Second: _____ Vote: _____

VII. Recommendations of the Superintendent

A. 2018 – 2019 End of Year SSDS/HIB Report

The 2018-2019 SSDS Report (Student Safety Data) is presented for Board approval.

MOTION:

I recommend that the Board approve the 2018-2019 SSDS reports.

Moved by: _____ Second: _____ Vote: _____

B. Policies and Procedures

1. Second Reading

The Policy Committee has reviewed the file codes listed in the attached exhibit and recommends the following Policies be entered and adopted on second reading.

- Policy 0143 Board Member Election and Appointment
- Policy 8507 Breakfast Offer Versus Serve

MOTION:

I recommend that the Board enter and adopt on second reading the Policies listed above as Exhibit #20-50.

Moved by: _____ Second: _____ Vote: _____

C. Educational Program

1. Special Education Out-of-District Placements 2019-20

The following Moorestown students with special needs are recommended for placement in the appropriate out-of-district programs and schools as mandated in the Individualized Education Programs (IEPs).

MOTION:

I recommend that the Board approve the students with special needs at the placements listed on Exhibit #20-51 for the 2019-20 school year at the locations indicated at the approved tuition rates with transportation provided.

2. Burlington County Alternative Middle School Placements for 2019-20

The student listed is recommended for placement in the program at Burlington County Alternative Middle School.

MOTION:

I recommend that the Board approve the student on Exhibit #20-52 for the 2019-20 school year at Burlington County Alternative Middle School at the prevailing tuition rate not to exceed state maximum rate with transportation provided.

3. Special Education In-District Placements 2019-20

The following student with special needs have been recommended for placement in a Moorestown Township Special Education Program. The sending district will bear the cost for tuition, 1:1 aide (if needed) and provide transportation.

MOTION:

I recommend that the Board approve the students with special needs listed on Exhibit #20-53 for placement in a Moorestown Township Special Education Program for the 2019-20 school year at the appropriate rate of tuition with transportation provided by the sending districts. The sending district will bear the cost for a 1:1 aide if needed.

4. Consulting Service Agreement

MOTION:

I recommend that the Board approve the agreement attached as Exhibit #20-54 with Carolyn Rodgers to provide consulting services for students with special needs.

5. Consultant/Contractor for a Student with Special Needs

The Consultant/Contractor will provide School Based services for a student with special needs for the 2019-20 school year.

MOTION:

I recommend that the Board approve Lisa Hanrahan as a Consultant/Contractor who will provide School Based services for a student with special needs. Per Exhibit #20-55, compensation will be \$26 per hour, not to exceed \$25,480 for the 2019-20 school year.

6. Consulting Service Agreement

MOTION:

I recommend the Board approve the agreement attached as Exhibit #20-56 with Speak For Yourself, LLC to provide consulting services for students with an Individual Education Plan.

Approval of Items 1 – 6:

Moved by: _____ Second: _____ Vote: _____

D. Finance and Business

1. Travel Expenditures Approval Requests

The State of New Jersey has enacted P.L.2007, c.53, An Act Concerning School District Accountability. Section 15 of the Act addresses "Travel Expenditures" paid by the school district.

MOTION:

I recommend that the Board approve the travel expenditures requests attached as Exhibit #20-57.

2. Approval of State Contract and Consortium Vendor Purchases

MOTION:

I recommend the Board approve NJ State Contract Interlocal Agreement and consortium purchases as per attached Exhibit #20-58.

3. Non-Resident Tuition Students

A resolution is requested approving acceptance of non-resident tuition students for the 2019-2020 school year.

MOTION:

I recommend that the Board approve the 2019-2020 non-resident tuition students as listed in Exhibit #20-59.

4. Donations

MOTION:

I recommend the Board accept the following donation:

- \$1,750 from AbbVie Employee Engagement Fund to be used at South Valley Elementary School

5. 2019-20 Special Olympics Play Unified Grant Application

MOTION:

I recommend the Board accept the award of the Special Olympics Play Unified grant for the 2019-20 school year in the amount of \$9,500, as per the attached Exhibit #20-60.

6. Authorization of December 10, 2019 Election Date

MOTION:

RESOLUTION AUTHORIZING A SPECIAL ELECTION OF THE BOARD OF EDUCATION OF THE TOWNSHIP OF MOORESTOWN IN THE COUNTY OF BURLINGTON, NEW JERSEY AND OTHER MATTERS RELATED THERETO

WHEREAS, The Board of Education of the Township of Moorestown in the County of Burlington, New Jersey (the "Board" when referring to the governing body, and the "School District" when referring to the territorial boundaries and the legal entity governed by the Board) is authorized to undertake the construction of new facilities, renovations and improvements of its existing facilities as well as purchase the associated equipment and furniture necessary to provide a thorough and efficient education to the students of the School District; and

WHEREAS, the Board has conducted a thorough study of its facilities and equipment and has compared this information with student enrollment projections and other demographic information as it relates to the School District; and

WHEREAS, the Board now wishes to establish a special election date to request that the voters of the School District authorize the issuance of bonds to finance certain capital improvement projects; and

WHEREAS, as a result of such study, the Board previously authorized the preparation and submission of a school facilities project to the New Jersey Department of Education, Office of School Facilities, for the approval of several capital projects;

Now Therefore Be It Resolved by The Board of Education of the Township of Moorestown in the County of Burlington, New Jersey as follows:

Section 1. That a special election be conducted on December 10, 2019 for the purpose of authorizing the issuance of school bonds to finance various capital improvements.

Section 2. That the Business Administrator/Board Secretary is authorized to notify the Burlington County Clerk, the Burlington County Board of Elections, and the Clerk of the Township of Moorestown ("the Township") about such special election so that the following publications can be made:

(i) That the Burlington County Clerk is required to advertise a "Notice to Persons Wanting Mail-in Ballots" in a newspaper that circulates in the County of Burlington at least 56 days in advance of the special election, and that the publication of such advertisement in such newspaper will conform with the requirements of **N.J.S.A.** 19:57-7; and

(ii) That the Burlington County Board of Elections is required to publish the required election notices in accordance with the requirements of **N.J.S.A.** 19:12-7(a) and (b).

Section 3. That the Board hereby authorizes the Superintendent of Schools, the Business Administrator/Board Secretary, the Architect and Bond Counsel to take all steps necessary to implement this resolution so that the Board can conduct a bond referendum on December 10, 2019 to finance various capital improvements.

Section 4. That the Business Administrator/Board Secretary provide a certified copy of this resolution to the Burlington County Clerk, the Burlington County Board of Elections, the Clerk of the Township and the Executive County Superintendent of Schools in Burlington County as soon as practical after the adoption of this resolution.

Section 5. This resolution shall take effect immediately.

7. Authorization to Accept PEC Letters

MOTION:

The Board of Education of the Township of Moorestown in the County of Burlington, New Jersey hereby acknowledges receipt from the Department of Education of the PEC Letter, dated September 6, 2019, with respect to its Mary E. Roberts Elementary School Project (State Project Number 3360-100-20-1000), PEC Letter, dated September 6, 2019, with respect to its Upper Elementary School Project (State Project Number 3360-115-20-1000), PEC Letter, dated September 6, 2019, with respect to its South Valley Elementary School Project (State Project Number 3360-120-20-1000) and PEC Letter, dated September 6, 2019, with respect to its George C. Baker Elementary School Project (State Project Number 3360-060-20-1000) (collectively, the “Projects”); confirms its election to receive debt service aid for the Projects, determines to accept the Preliminary Eligible Costs determined by the Department of Education as Final Eligible Costs and not to appeal the determination of Preliminary Eligible Costs, and agrees to locally fund any excess costs of the Projects. The Business Administrator/Board Secretary or the Superintendent is authorized to notify the Department of Education of these determinations and elections.

Approval of Items 1 – 7:

Moved by: _____ Second: _____ Vote: _____

E. Employee Relations

Subject to background checks as required by P.L. 1986 c116 and P.L. 1971, c.437 (C.9:6-8.8 et seq.), for the 2019-2020 school year.

1. Appointments

Administrative Staff

No actions recommended at this time.

Professional Staff

- a. Erin Evans, as a Non-Instructional Nurse at the South Valley Elementary School. Ms. Evans has a BA from LaSalle University. She has been placed on Column BA, Step 2 of the Teacher Salary Guide at a salary of \$50,000.00 prorated, effective August 28, 2019 through June 30, 2020 (pending NJ State Certification).
- b. Lynde Webster, as a Special Education Teacher at the Middle School. Ms. Webster has a MA from Ashlyn University in Ohio. She has been placed on Column MA, Step 3 of the Teacher Salary Guide at a salary of \$54,270.00 prorated, effective September 23, 2019 through June 30, 2020.

Support Staff

- a. Angela Buggs, as a Paraprofessional at the South Valley Elementary School. Ms. Buggs has been placed on Column Para EDUC, Step 5 of the 2019-2020 Paraprofessional Salary Guide at an hourly rate of \$15.53 (4.75 hours per day) for an annual salary of \$13,720.76 prorated, effective on or about September 23, 2019 through June 30, 2020.

- b. Denise McNamara-Haag as a Paraprofessional at the South Valley Elementary School. Ms. McNamara-Haag has been placed on Column Para+30, Step 2 of the 2019-2020 Paraprofessional Salary Guide at an hourly rate of \$11.98 (4.75 hours per day) for an annual salary of \$10,584.33 prorated, effective on or about September 23, 2019 through June 30, 2020.
- c. Kathryn Piech, as a Paraprofessional at the South Valley Elementary School. Ms. Piech has been placed on Column Para AA/BS, Step 2 of the 2019-2020 Paraprofessional Salary Guide at an hourly rate of \$12.38 (4.75 hours per day) for an annual salary of \$10,937.73 prorated, effective on or about September 23, 2019 through June 30, 2020.
- d. Nicole Rebenauer, as a Paraprofessional at the South Valley Elementary School. Ms. Rebenauer has been placed on Column Para AA/BS, Step 1 of the 2019-2020 Paraprofessional Salary Guide at an hourly rate of \$11.88 (4.75 hours per day) for an annual salary of \$10,495.95 prorated, effective on or about September 23, 2019 through June 30, 2020.
- e. Robyn Shaw, as an Assistant Child Caregiver for the Extended Day Care Program for the District. Ms. Shaws's hourly rate is \$10.00 for 5.5 hours per week as directed, effective on or about September 23, 2019 through June 30, 2020.
- f. Rebecca Snyder, as an Assistant Child Caregiver for the Extended Day Care Program for the District. Ms. Snyder's hourly rate is \$10.00 for 6.75 hours per week as directed, effective on or about September 23, 2019 through June 30, 2020.
- g. Angela Holt, as a Bus Driver for the Transportation Department for 5 hours per day for an annual salary of \$15,097.50 prorated, effective on September 3, 2019 through June 30, 2020.
- h. Tammy Pickens, as a Bus Driver for the Transportation Department for 5 hours per day for an annual salary of \$15,097.50 prorated, effective on September 1, 2019 through June 30, 2020.
- i. Yahaira Walters-Banks, as a Bus Driver for the Transportation Department for 5 hours per day for an annual salary of \$16,332.75 prorated, effective on September 1, 2019 through June 30, 2020.

2. Leave of Absence and Extensions to Leave of Absence

Administrative Staff

No actions recommended at this time.

Professional Staff

- a. Kelly Cline, an English as a Second Language Teacher at the Mary Roberts Elementary School, a paid Medical Leave of Absence April 19, 2019 through June 30, 2019; unpaid Family Medical Leave of Absence August 28, 2019 through October 4, 2019. Requesting a change of return date from December 2, 2019. Extending unpaid Family Medical Leave of Absence from October 5, 2019 through November 27, 2019 (not to exceed 60 days).

- b. Ann Daskilewicz, a Special Education Teacher at the South Valley Elementary School, an unpaid Family Medical Leave of Absence September 5, 2019 through December 5, 2019 (not to exceed 60 days).
- c. Rachel Glavin, a Kindergarten Teacher at the South Valley Elementary School, a paid Medical Leave of Absence October 10, 2019 through October 31, 2019; an unpaid Family Medical Leave November 1, 2019 through December 19, 2019.
- d. Melanie Bruno, a Social Studies Teacher at the High School, a paid Medical Leave of Absence August 28, 2019 through October 1, 2019.

Support Staff

- a. Michelle Kearns, a Paraprofessional at the Upper Elementary School, an unpaid absence November 6, 2019.
- b. Angela Holt, a Bus Driver for the Transportation Department, an unpaid absence September 13, 2019.

3. Change of Assignment/FTE

Administrative Staff

No actions recommended at this time.

Professional Staff

- a. Sharon Coffman, a Speech and Language Specialist at the George Baker Elementary School from .42FTE (\$24,780.84) to .6FTE (\$35,401.20), effective September 1, 2019 through June 30, 2020.
- b. Neil Socoloski, from a Special Education Teacher at the Middle School to a Special Education Teacher at the Upper Elementary School, effective on August 28, 2019 through June 30, 2020.
- c. Ismael Rios-Lopez, as a Spanish Teacher at the Middle School from .6FTE (\$53,065.20) to .8FTE (\$70,753.60) effective September 1, 2019 through June 30, 2020.
- d. William Skipper, as a Language Art Teacher at the Middle School. Mr. Skipper's effective date is October 14, 2019 through June 30, 2020..

Support Staff

- a. Michele Bancroft, from a Child Study Team Secretary Column L-12, Step 12 at an annual salary of \$49,144.00 at the High School, to a Secretary Column N-12 at an annual salary of \$57,950.00 prorated at the Upper Elementary School, effective on or about October 1, 2019 through June 30, 2020.
- b. Debra Nuzzie, a Paraprofessional at the Middle School from .6FTE (12,930.72) to 1FTE (21,820.59) prorated, effective on September 16, 2019 through June 30, 2020.

4. Resignation

Administrative Staff

No actions recommended at this time.

Professional Staff

- a. Keri Snedden, a Special Education Teacher at the Upper Elementary School, effective August 28, 2019.

Support Staff

- a. Laurie Banquier, a Paraprofessional at the George Baker Elementary School, effective August 4, 2019.
- b. Susan Wilt, a Paraprofessional at the George Baker Elementary School, effective August 27, 2019.
- c. Kimberly DellaCroce, a Paraprofessional at the South Valley Elementary School, effective August 28, 2019.
- d. Amabel Pray, a Paraprofessional at the Middle School, effective September 4, 2019.
- e. David Alaimo, a Paraprofessional at the High School, effective August 22, 2019.

5. Retirement

Administrative Staff

- a. Joanne D'Angelo, the Business Administrator/Board Secretary for the District, after 28 years of service to the District, effective January 31, 2020.

Professional Staff

No actions recommended at this time.

Support Staff

- a. Daniel Lynch, a Head Custodian at the South Valley Elementary School, after 29 years of service to the District, effective November 30, 2019.
- b. Raymond DiPatri, a HVAC for the District, after 23 ½ years of service to the District, effective November 30, 2019.

6. Substitutes - Exhibit #20-61

7. New Student Testing Staff - Exhibit #20-62

8. New Teacher Orientation Staff - Exhibit #20-63

9. Professional Development Presenters - Exhibit #20-64

10. Adjustment to Transportation Hours - Exhibit #20-65

11. Summer Tutor - Exhibit #20-66

12. Movement on the Salary Guide - Exhibit #20-67

Approval of Items 1 – 12:

Moved by: _____ Second: _____ Roll Call Vote: _____

VIII. Suspensions and HIB Report

A. Suspensions – Exhibit #20-68

B. Superintendent’s HIB Report

MOTION:

I recommend that the Board approve the following HIB cases as discussed in executive session.

- Substantiated
 - HS - #9
- Unsubstantiated
 - HS - #8, #10, #11
 - WAMS - #16

Moved by: _____ Second: _____ Vote: _____

IX. Informational Only

A. Enrollment Information – September 3, 2019

| | 2018-2019 | 2019-2020 |
|-------------------------|------------------|------------------|
| High School | 1296 | 1275 |
| Middle School | 638 | 668 |
| Upper Elementary School | 914 | 913 |
| Elementary School | <u>1117</u> | <u>1119</u> |
| Total | 3965 | 3975 |

B. Old Business

C. New Business

D. Public Comments

X. Adjournment

Moved by: _____ Second: _____ Vote: _____